

Appendix 1 – Award Documents and Award Titling

Award Document	Award Field or Title	Examples
Testamur	James Cook University	
	Award type	Generic title e.g. Bachelor of Arts or Specific title e.g. Graduate Certificate of Education
	Full Legal Name	of awardee
	Date of Conferral	
	Name and Office of Issuer	Authorised JCU
	Corporate Identifier	JCU official logo
	Bachelor Honours Awards	Honours appears after the Award title and in brackets e.g. Bachelor of Arts (Honours)
	Class 1 Honours	Not part of the Award title but appears after the title e.g. Bachelor of Arts (Honours) Class 1
	Major or field of study	Not part of the Award title but appears after the title e.g. Bachelor of Arts Majoring in History
	Double Major	Not part of the Award title but appears after the title e.g. Bachelor of Arts Majoring in History and Geography
	with distinction	Not part of the Award title but appears after the title e.g. Bachelor of Arts with Distinction
	Joint award title	Only one testamur is provided for both awards. e.g. Bachelor of Arts/Bachelor of Laws
	HDR Cotutelle	Cotutelle agreement with the < College Name, State, Country>.
	HDR Cum Laude	Not part of the Award title but appears after the title in brackets e.g. Doctor of Philosophy (Thesis passed 'Cum Laude')
Posthumous	Not part of the Award title but appears after the title in brackets e.g. Bachelor of Arts (Posthumous Award)	

Award Document	Award Field or Title	Examples
Official Academic Record		The registered name of the higher education provider issuing the record of results and the date of issue.
		The name and office of the person authorised to issue the record of results.
		The full name of all courses and subjects undertaken or currently enrolled, and when they were undertaken and completed. Course and subject codes are included
		Details of advanced standing issued, including credit granted through recognition of prior learning
		The credit point value of subjects.
		All enrolments in subjects which proceed beyond the last date for withdrawal without academic penalty.
		The results and/or marks awarded for each subject undertaken and, if applicable, for the course overall.
		Where results are issued, an explanation of the result system used.
		An approved specialisation, a major of study, or a minor, as identified in the Award rules.
		For research students, the name of the thesis and the date of submission
		University prizes and medals awarded on the basis of academic merit.
		The full name of the person to whom the record applies and their student identification number.
AHEGS	All students	In accordance with the Australian Higher Education Graduation Statement for the presentation and content.
	Additional information for HDR graduates	part of a cotutelle or conjoint award with another University
		Undertook an industry internship HDR professional experience undertaken as part of the degree
Honorary Awards		Refer Honorary Award Procedure