



Welcome!

to beautiful Brisbane

Trimester 2 2024

## Our commitment to Australian Aboriginal and Torres Strait Islander peoples

James Cook University is committed to building strong and mutually beneficial partnerships that work towards closing the employment, health and education gap for Australian Aboriginal and Torres Strait Islander peoples.

Our students come from many backgrounds, promoting a rich cultural and experiential diversity on campus.

*We acknowledge the Aboriginal and Torres Strait Islander peoples as the Traditional Custodians of the Australian lands and waters where our staff and students live, learn and work. We honour the unique cultural and spiritual relationship to the land, waters and seas of First Australian peoples and their continuing and rich contribution to James Cook University (JCU) and Australian society. We also pay respect to ancestors and Elders past, present and future.*



*Kassandra Savage (JCU Alumni),  
'Coming Together and Respecting Difference',  
acrylic on canvas, 2014, 90cm x 90cm.*

**RESPECT.  
NOW.  
ALWAYS.**

James Cook University values and celebrates the diversity of our community, and is committed to ensuring our learning and working environment is safe and welcoming.

JCU is proud to be part of the Respect. Now. Always. campaign – a national initiative led by Universities Australia to highlight our determination to ensure our students and staff are safe from *discrimination and sexual harassment*. Further information about the campaign and free services available for students can be found at [jcu.edu.au/sew](http://jcu.edu.au/sew)





# 349 Queen Street

## Navigating JCU Brisbane

### How do I find my classroom?

Room 303 – Level 3

Room 702 – Level 7

Room 801 – Level 8



JAMES COOK  
UNIVERSITY  
AUSTRALIA



The Resource Centre  
Level 2

349 Queen Street

Navigating JCU Brisbane

Student Services  
Ground Level



# Portals and Communication at JCU

## JCU log in username and password

eg. jc123456 and the password you will create today

Use this to log in to your JCU emails, LearnJCU, eStudent and campus PCs

## JCU email account

eg. your.name@my.jcu.edu.au

Always use your JCU email account to communicate within JCU. This is for security and identification verification reasons. Use this email address and your log in password (mentioned above) to access WiFi (Eduroam) on campus.

## LearnJCU and Collaborate

Access subject information, lecture notes and recordings, resources and recommended readings, communication tools and collaboration spaces, announcements, notifications, lecturer contact details. Submit your assessments electronically.

## eStudent

Enter and update your personal details (**My Details**), enrol in your subjects (**My Study Plans**), view your financial information (**My Finances**).

**Digital screens**

**SMS**

**Signage**



# The Resource Centre

## Level 2

- Borrowing, printing, copying, scanning
- PCs, study areas, reading nooks, chargers
- Laptops:** You are required to have your own laptop; TRC laptops are for short-term loans only – 7 days – (Windows and MacBooks)

Borrowed items must be returned **ON OR BEFORE DUE DATE.**  
***Check your JCU email regularly*** – penalties and sanctions may apply on overdue items.

## eBooks

-can be accessed via Onesearch:  
<https://www.jcu.edu.au/library>



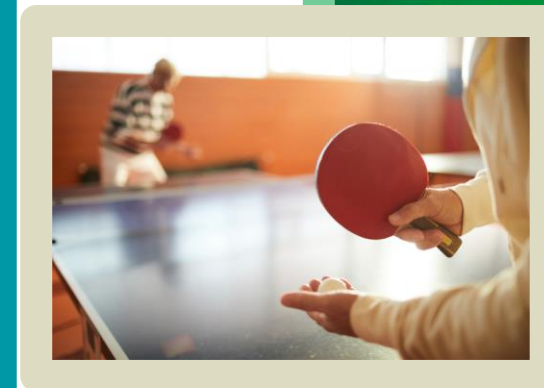
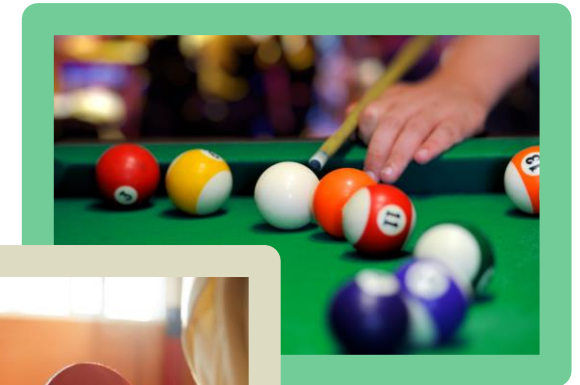
- secondhand books are not sold on campus; some older textbooks are available for free on Level 1 in the Student Lounge
- you are required to purchase your own copies of textbooks if you require long-term use
- a limited number of hardcopy textbooks are available for 7 day loans



# The Student Lounge

## Level 1

- Monday to Saturday 9.00am to 6.00pm
- Access card required on weekends (Saturday only)
- Coffee, hot chocolate, kitchen facilities, dining tables, games





# Microsoft Office

## Office365/M365

-Microsoft Office 365 (M365) is the **online** suite of Microsoft software available to current JCU students.

- You can only access M365 if you have an internet connection
- You need to install M365 via the JCU website – visit Level 2 for further information

<https://www.biginterview.com/>

- combines training AND practice to help improve your interview technique and build your confidence
- registration is free for JCU students

# Job Interview Training



# Online Courses & Training

**LinkedIn** Learning

- online, course-based video instruction for IT, business, communication, design, education and creative skills
- beginner, intermediate and advanced users

<https://www.jcu.edu.au/library/learn/linkedinlearning>

# Lost Property

If you lose an item, please check if it has been handed in on **Level 2**.

*go* card is the electronic ticket to fast, easy and convenient travel in South East Queensland.

Use *go* card on all Translink bus, train (including Airtrain), ferry and tram services in greater Brisbane, Ipswich, Moreton Bay, Redlands, Sunshine Coast, and Gold Coast regions.



# Support

# Services



JAMES COOK  
UNIVERSITY  
AUSTRALIA

Brisbane



**Connie**  
Student Success  
Manager

**Maricela**  
Student Success  
Officer

We offer a range of free and confidential services to help with your academic development so you can get the most out of your study.

Level 2

Availability: Monday - Friday  
9 am - 4.30 pm (*public holidays excluded*)  
Phone: (07) 3001 7894  
Email: [learningcentre@jcub.edu.au](mailto:learningcentre@jcub.edu.au)

We offer free and confidential services to all JCU Brisbane students. We can help you to resolve any concerns you may have which impact your academic performance and/or personal wellbeing.

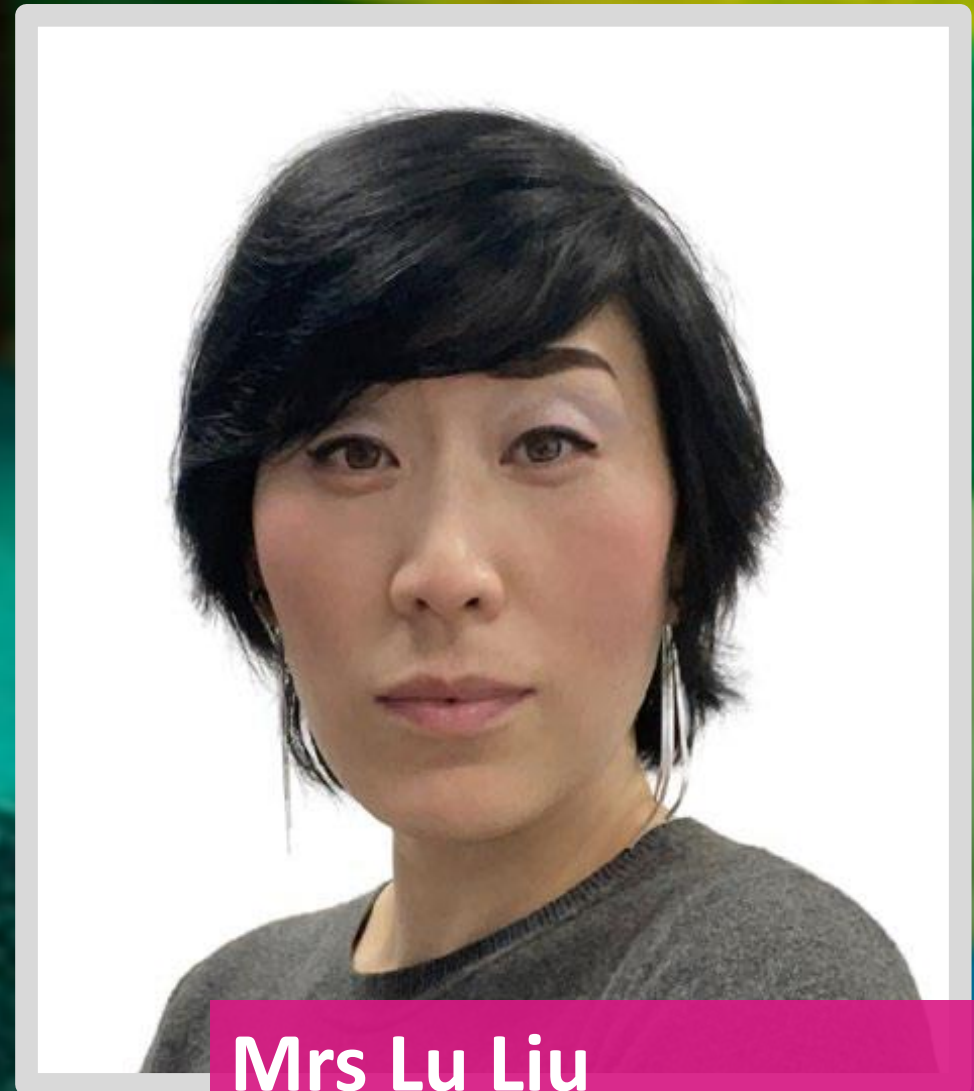
Level 2

Availability: Monday - Friday

9 am - 4.30 pm (*public holidays excluded*)

Phone: 0455 432 919

Email: [studentcounsellor@jcub.edu.au](mailto:studentcounsellor@jcub.edu.au)



**Mrs Lu Liu**

**Student Counsellor**



**Gian Corpuz**  
**Your Student Advocate**

**Your Student Advocate** is available to assist with any academic concerns.

Services include:

- Interpreting University policies and procedures
- Protecting student rights
- Appeals and hearings
- Academic misconduct hearings
- Examination support including deferrals
- Special consideration for assessment and examinations
- Complaints and feedback
- And a lot more

To book an appointment, email Gian at [gian.corpuz@jcu.edu.au](mailto:gian.corpuz@jcu.edu.au)



The JCU Brisbane Student Board is led by a team of student leaders which forms a bridge of communication between students and staff, and aims to provide representation and support to all members.

Enquire at **The Resource Centre on Level 2** if you would like to:

- join the JCU Brisbane Student Board OR
- volunteer to assist with Student Board events

# International Student Support Hotline

**1800QSTUDY (1800 778 839)**

- 24/7 phone support regarding studying in Queensland
- Accommodation advice
- Public transport and travel advice
- Employment advice
- Health and wellbeing referrals
- Legal referrals
- Complaint referrals
- A translation service is available

<https://www.studyqueensland.qld.gov.au>

**STUDY QUEENSLAND**

START HERE. GO ANYWHERE.



**TRADE +  
INVESTMENT**  
QUEENSLAND